

Mill River Urban Waters Initiative

Community Outreach, Engagement, and Leadership

Request for Applications – Community Leader

Background

The project team for the Mill River Urban Waters Initiative requests applications from Fair Haven residents to serve as a **Community Leader**. In this role, the Community Leader will assist with general and specific outreach and engagement efforts associated with the **Community Outreach, Engagement, and Leadership project** from **March 8** until project completion (estimated to be September 30, 2024). This role will be integral to project success and will develop specific ideas and deliverables to invite broad and meaningful engagement in the project from their fellow Fair Haven residents. The Community Leader will be hired as a contractor to the project team and will be paid with grant funds administered by Save the Sound.

The Community Outreach, Engagement, and Leadership project will be administered by Save the Sound and contains four elements:

1. Organize 3 community workshops in Fair Haven to identify and develop resident ideas for environmental project concepts and conduct pre and post workshop questionnaires to determine concerns in the community.
2. Conduct 6 community organization tours of Haven and Exchange Park.
3. Organize or support the organization of 2 events to encourage community use and activation of Haven and Exchange Park.
4. Conduct 2 knowledge-sharing events (i.e. trainings) for Fair Haven residents to gain knowledge about environmental stewardship and actions.

Work to be Performed by Community Leaders:

- Assist with the scheduling, messaging, and implementation of all four major project elements (community workshops, site tours, events, trainings)
- Conduct timely and creative outreach to other Fair Haven residents to increase awareness of the UWI project and invite broad participation in the corresponding opportunities
- Coordinate between the two project teams of the Mill River UWI—the Community Outreach, Engagement, and Leadership project team and the Community Science project team
- Assist or lead in the planning and logistics of meetings and events
- Track outreach efforts and participation metrics
- Cultivate new partnerships and relationships around shared interest in the Mill River

Outside of these responsibilities, the Community Leader will have opportunities to take a leadership role in project elements that most interest them, or that they feel will utilize their specific skill sets.

Eligibility, Qualifications, and Compensation:

- Be current residents of the Fair Haven neighborhood
- Have experience with organizing, communications, and/or marketing—particularly if this work happened in Fair Haven
- Have a deep love and vested interest in the wellbeing of Fair Haven and its people
- Be confident and capable communicators, ideally in both Spanish and English
- Have the flexibility and space in their schedules to fully invest in the work of the UWI project
- Be highly organized
- Possess the ability to work as part of a team or alone—self-starters and folks with an entrepreneurial streak

Save the Sound will compensate the selected Community Leader as a contractor to the Urban Waters Initiative project team. We anticipate that Community Leaders will each dedicate 6-8 hours per week to their UWI work between March 8 and September 30, 2024. Each Community Leader will receive a stipend of **\$3,500** paid in four equal installments based on progress against project deliverables.

How to Apply:

To apply, please send the following to restoration@savethesound.org with “UWI Community Leader” in the subject line:

- A resume and cover letter **OR** a letter outlining your experience and why you would like to be a Community Leader for this environmental work
- Three references who can speak to your work in the Fair Haven community

Applications will be reviewed as they are received, and selected applicants will be invited to participate in a short 30-minute interview in late February. **Application deadline is February 27, 2024.**