



**Save the Sound**<sup>®</sup>

Action for our region's environment.

## **Connecticut Cleanup Intern**

### **Save the Sound**

Seasonal Part-time Position in New Haven, CT Office

#### **Who We Are**

Save the Sound leads environmental action in your region. We fight climate change and build resilient communities, save endangered lands, protect the Sound, and restore its rivers. We do this in many ways, from legislative advocacy and legal action to engineering, environmental monitoring, and hands-on volunteer efforts. For more than 40 years we've been ensuring people can enjoy the healthy, clean, and thriving environment they deserve—today and for generations to come.

Our organizational leadership and staff are working to deepen Save the Sound's diversity, equity, and inclusion. We seek to attract a more diverse applicant pool. We seek to add and retain more outstanding people of color to all levels of our team. We work in diverse communities and landscapes, and are actively working to increase our focus on driving environmental justice action for equitable outcomes within diverse communities through our work.

#### **Program Background**

The Connecticut Cleanup is an annual, statewide effort coordinated by Save the Sound that in recent years has engaged approximately 2,000 volunteers across 70+ events each fall to remove tons of trash from the waterways and beaches of Connecticut. With funding from corporate sponsors, our team works with Cleanup Captains for each of these cleanup sites to ensure that they and their volunteers have a fun, impactful, well-organized experience that deepens statewide stewardship of our green and blue spaces. Our volunteers collect data during all cleanups, which helps our team advocate for policy changes and new legislation in Connecticut and beyond. The Connecticut Cleanup is part of the International Coastal Cleanup, a global cleanup effort organized by the Ocean Conservancy, and all data we collect is also submitted to their global database.

#### **Position Duties**

The Connecticut Cleanup intern is responsible for the following activities from June through October:

- Recruit and communicate with Cleanup Captains and volunteers
- Identify, travel to, and assess potential cleanup sites on rivers in inland Connecticut
- Purchase, organize, and distribute cleanup supplies
- Interact with Ocean Conservancy, who hosts the International Coastal Cleanup event
- Coordinate with municipalities to gain cleanup event approvals
- Act as liaison between cleanup volunteers and Save the Sound
- Attend weekend cleanups as needed during the summer and fall, including bringing cleanup supplies to/from events and running/supporting cleanup operations
- Tally cleanup data and input into database

Following the end of the cleanup season in September, the Connecticut Cleanup intern will assist with inputting cleanup data into spreadsheets and Ocean Conservancy's website.

**Required Qualifications and Characteristics:**

- Interest in cleanup efforts, coastal and river conservation, and Save the Sound's mission
- Highly organized and able to move projects forward independently
- Experience with community organizing, project coordination, or event planning is a plus
- Ability to carry up to fifteen pounds of cleanup supplies from vehicle to cleanup site and carry full trash bags from cleanup site to dumpsters
- Possession of a valid driver's license and access to a vehicle
- Excitement about working outside in the elements
- Ability to successfully navigate to specific cleanup locations and willingness to lead group cleanup events
- Availability on occasional weekends to attend and lead cleanup events, including Saturday, September 17 and Sunday, September 18
- Proficient in using Microsoft Office programs: Outlook, Word, Excel
- Demonstrated proficiency in oral and written communication
- Comfortable working both as part of a team and individually, and interacting with the public as a representative of Save the Sound

**Common Organizational Job Responsibilities:**

Common organizational job responsibilities include

- Maintaining positive and productive working relationships with all Save the Sound staff members, including providing and receiving constructive feedback,
- Participating in building productive relationships with Save the Sound's members, external partners, policy makers, and the general public and
- Completing all administrative work on time, such as time sheets, purchase orders, project reports and planning documents.

**COVID-19 Considerations:**

Due to the COVID-19 pandemic, Save the Sound is moving to a permanent hybrid in-office/remote arrangement. This position is expected to be in the office 1-2 day/week as needed, unless current organizational COVID-19 protocols indicate otherwise. Office opening/closing and health policies are regularly updated based on the current state of the pandemic. All office use and field work must follow Save the Sound's most up-to-date safety protocols. Save the Sound requires that all new hires submit proof of full vaccination against COVID-19 for the safety of all staff and the communities where we work.

**Terms Compensation:**

This is a temporary part-time 4.5-month position that pays \$18/hour for an average work week of 10-15 hours/week. The work will begin in June 15, 2022 and run through October 31, 2022. This is a temporary position that does not include benefits. Reimbursement for work-related travel is provided. Some evening and weekend hours are required for this position.

**To Apply:**

Interested candidates should e-mail a resume, cover letter, and a list of references to [ecojob@savethesound.org](mailto:ecojob@savethesound.org) with the words "Coastal Cleanup intern" in the subject line. Applications will be accepted until position is filled, and will be reviewed in the order they are received. We encourage you to apply early!

We will be touch to acknowledge receipt of your application and to schedule selected applicants for an interview. You will be informed when the hiring process is complete. Please be patient.

*Save the Sound is an equal opportunity employer. We prohibit discrimination based on age, color, disability, marital or parental status, national origin, race, religion, sex, sexual orientation, gender identity, veteran status or any other legally protected status in accordance with applicable federal, state and local laws.*