Save the Sound®
Action for our region's environment.

Request for Proposals ("RFP"): Design, Permitting, and Construction Phase Services for Removal of Wallace Dam on the Quinnipiac River

1.0 PROJECT SUMMARY

Save the Sound (STS) is soliciting proposals for an analysis, design, and permitting project (the "Project") to restore the Quinnipiac River through the removal of Wallace Dam (CT #14823) in Wallingford, CT (see Figure 1). The Project area will encompass Wallace Dam, and the full upstream and downstream extents of the Quinnipiac River determined to be necessary to achieve Project goals. The Project is funded through the National Fish and Wildlife Foundation (NFWF) Long Island Sound Futures Fund 2025 grant award #87631 and CT DEEP Mitigation Funds.

The goals of the Project are engineering design, permitting, construction-ready plans and specifications, hiring a Construction Contractor through a competitive bid, and construction oversight for removal of Wallace Dam. Engineered plans and Basis of Design Report inclusive of the following elements:

1. complete and permanent restoration of full aquatic organism passage at the Wallace Dam site;
2. restoration of natural fluvial processes, to the extent practicable, at the Wallace Dam site;
3. provisions for the protection of all surrounding utilities and infrastructure affected by the Project;
4. provisions to protect, document, and/or highlight historic and cultural resources at the Project site, as necessary;
5. maintained aesthetic value, habitat value, and connectivity at upstream off-channel ponds known as "Community Lakes" which are highly valued by the Town of Wallingford (owner) as a scenic/recreational amenity, as well as by CT DEEP Fisheries as potential alewife spawning habitat;
6. protection/restoration/re-recreation of resources areas such as in-channel habitat, bordering wetlands, and riparian buffers, which may include the historic power canal; and
7. a wheelchair-accessible fishing ramp designed upon the existing Denil fishway structure.

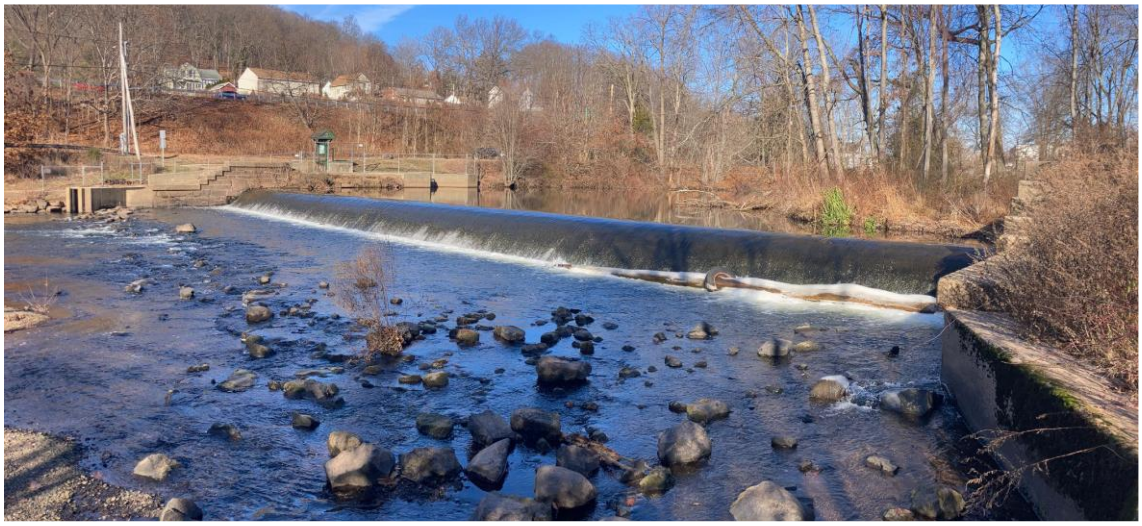

Figure 1: Wallace Dam on the Quinnipiac River, Wallingford, CT

We are seeking a true project partner to work collaboratively with the Project Team, to find creative solutions to Project challenges, and set the Wallace Dam Removal on a path toward success for restoration of the Quinnipiac River.

1.1 Project Background:

The Quinnipiac River supports CT DEEP Fisheries' top five targets for diadromous species restoration in Connecticut: alewife, blueback herring, sea lamprey, American eel, and American shad. The presence of American shad, a species that requires larger rivers to flourish, is notable in the Quinnipiac River, elevating restoration priority. White perch, gizzard shad, and sea-run brown trout have also been recorded along with many common and native river residents. Atlantic sturgeon have been documented in the Quinnipiac, though their extent and frequency in the river is likely limited.

Wallace Dam in Wallingford, CT is the first barrier to diadromous fish on the Quinnipiac River. It has a concrete spillway that is 144 ft long and 5 ft tall. In 2010-2012, Save the Sound oversaw design and construction of the Henry O. Haakonsen Fishway on Wallace Dam. This Denil fishway is only partially effective, rendering Wallace Dam a partial barrier with impacts to wildlife and fluvial processes. Wallace Dam is posted as a drowning hazard and thus limits recreational access to the river, and fishing is not allowed due to the proximity to the fishway.

There are over 30 miles of fish-passable riverine habitat upstream of Wallace Dam: Removal would fully reconnect 6.25 miles of the Quinnipiac River and 1.75 miles of small tributaries, restoring complete aquatic organism passage to 8 miles of habitat. Migratory fish would gain access to another 19.38 miles of the Quinnipiac River and 3.43 miles of the Eightmile River via the Hanover Pond Dam fishway, for a total of 30+ river miles encompassing 255 acres of open water habitat for migratory fish. In addition to removal of Wallace Dam, Save the Sound has identified an opportunity to repurpose the structure of Haakonsen Fishway as a wheelchair-accessible fishing ramp. Please see additional site description in the Wallace Dam Removal Reconnaissance Study (Existing Information section, below) prepared by Save the Sound.

1.2 Project Team & Stakeholders

The Selected Applicant will work closely with the Project Team, and directly or indirectly with Stakeholders, as necessary.

1. Project Team: Save the Sound ("STS," www.savethesound.org) is the administrator of the Grant, Project lead, and Project Team coordinator.
2. Project Team: Town of Wallingford (https://www.wallingfordct.gov/) is the dam owner and supporter of the Project, and a key party to the Project Team. Wallingford's Engineering Department will be the main point of contact. The Town Council will vote to approve designs and advance the Project.
3. Project Team: Connecticut Department of Energy & Environmental Protection Fisheries Division (DEEP Fisheries) is a supporter of the Project and key party to the Project Team. Diadromous Fish Restoration staff from DEEP Fisheries will be the main points of contact.
4. Stakeholder: Veterans' Fishing Organization (TBD). The Project Team will coordinate consultation for design of the fishing access ramp.

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5. Stakeholder: Infrastructure Managers. The Project Team and the Selected Applicant will work directly with Connecticut Department of Transportation (CT DOT), Town of Wallingford Engineering, and others as necessary to coordinate protection of the infrastructure and utilities.
6. Stakeholder: Regulators. See Task 11: Permitting.
7. Stakeholder: Outside Experts and Practitioners. The Project Team will solicit Project input as necessary from the River Restoration Network, Southern Connecticut State University, Quinnipiac River Watershed Association, Southwestern Conservation District, US Fish & Wildlife Service, others.
8. Stakeholder: Wallingford Community. The Project Team and the Selected Applicant will present the Project to the general public (Tasks 8 and 10).

1.3 Existing Information:

STS completed the Wallace Dam Removal Reconnaissance Study ("Recon Study") in 2025. The Recon Study presents new data and site analyses, and existing data, all of which are included in the Recon Study's Appendix. See Wallace Dam Removal RFP information. The contents of the Appendices are:

List of Appendices:

1. *Plan to Restore Diadromous Fishes to the Quinnipiac River Watershed*, Connecticut Department of Energy & Environmental Protection, Inland Fisheries Division, 2016
2. Wallace Dam Fishway Plans June 2010, Milone & MacBroom, Inc.
3. *Wallace Pond Dam - Visual Inspection Report - Dam Inspection Report Form,* GZA GeoEnvironmental, Inc., June 2, 2022
4. Tribal Directory Assessment Tool (TDAT) results, Wallace Dam
5. CONC WALL CUT OFF FOR PENSTOCKS AT HEAD GATE – FACTORY "P", C.W. Blakeslee & Sons Inc., 1964
6. Rehabilitation of Route 150 Bridge over Quinnipiac River, CT DOT, 7.28.87
7. Replacement of the Quinnipiac Street Bridge over the Quinnipiac River, A-N Engineers, 1994
8. CBYD Request, Wallace Dam (and available responses)
9. USGS StreamStats Report, Wallace Dam
10. FEMA Flood Profile, Quinnipiac River, New Haven County
11. FEMA FIRM 0304, Wallace Dam site
12. WallaceDam_Quinnipiac_LabResults

Additionally, the following Existing Information is made available to Applicants along with this RFP:

1. Property Ownership documents
2. Wallace NDDB prelim scope

2.0 REQUESTED SCOPE OF SERVICES

Proposals should demonstrate and include the Applicant's understanding of the Project, explain its design approach, and include detailed descriptions of tasks required to meet design goals (i.e., the Scope of Work). Proposals shall include a proposed schedule, proposed costs per task of the services being provided, proposed staff, staff hourly rates, and hours assigned to task, and the deliverables that will be provided for each task/subtask

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The anticipated Scope of Work is listed below: amendments to the proposed scope are welcome based on the Applicant's best professional judgement. Additional tasks or subtasks shall include a brief explanation as to how added tasks will further the objectives of the Project, or address engineering or regulatory concerns. Eliminated tasks shall include a brief explanation as to how the Project objectives will be met without the tasks.

Task 1: Project Management

The Selected Applicant will coordinate closely with STS and the Project Team through regular meetings which may include, but are not limited to, an Initial Kickoff Meeting, Public Meetings (2), and biweekly Progress Meetings. Additionally, will coordinate with Project Partners and abutters regarding water use, land use, and other proposed uses, e.g. potential Town modifications to the historic power canal.

Task 1 Deliverables:

a) Attend Initial Kickoff Meeting and prepare summary notes;
b) Attend bi-weekly Progress Meetings and prepare summary notes;
c) Attend two (2) Public Meetings (Task 7, Task 10) and prepare summary notes;
d) Attend two (2) Town Council Meetings (Task 7, Task 10) and prepare summary notes;
e) Consistent, timely communications outside of meetings.

Anticipated timeframe: Q3 2026 – Q4 2027

Task 2: Quality Assurance Project Plan (QAPP)

The Selected Applicant shall work cooperatively with NFWF, US EPA, and STS to develop a QAPP that shall be subject to NFWF and EPA approval. The QAPP shall include all necessary detailed information for each task. The review, collection, measurement, processing, compiling, modelling, analysis, or reporting of data shall be in accordance with the most current National and Regional requirement documents (http://www.epa.gov/quality/ and https://www.epa.gov/quality/region-1-quality-systems-documents, respectively). No data can be collected prior to the approval of the QAPP, except under circumstances requiring immediate action to protect human health and the environment. No later than sixty (60) days prior to the scheduled commencement of data collection and/or data generation activities, the Selected Applicant will submit a QAPP to R1QAPPs@epa.gov. The Selected Applicant shall conduct all tasks in accordance with the approved QAPP to assure the quality of the data generated for this Project and to confirm the validity and integrity of the data produced.

Task 2 Deliverables:

a) An approved QAPP specifying the review, collection, measurement, processing, compiling, modelling, analysis, and reporting of data.

Anticipated timeframe: Q3 2026 – Q4 2026

Task 3: Review of Existing Data

The Selected Applicant shall initiate the engineering tasks by gathering and reviewing available existing data, including (but not limited to) the data listed under Existing Information in Section 1.3 above. Proposals shall include a list of existing data types and sources anticipated to be reviewed during Task 3. Findings shall be described in an Existing Data Summary Memo to inform the Project Team of existing data that influence the design process.

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Task 3 Deliverables:

a) An inventory of existing reports, analyses, studies, and other data, and a synthesis of these existing data in an Existing Data Summary Memo for review by the Project Team.

Anticipated timeframe: Q1 2027

Task 4: Field Assessments

The Selected Applicant shall conduct all Field Assessments necessary to prepare engineered design plans and permit applications for removal of Wallace Dam. STS staff will join on site during Field Assessments to offer assistance to the Selected Applicant, as well as to strengthen Project understanding. The anticipated Field Assessments below may be amended, with explanation, based on the Applicant's best professional judgement. Proposals shall include a list of proposed Field Assessments. Findings shall be described in a Field Assessment Summary Memo to inform the Project Team of site conditions that influence the design process.

1. Topographic/Bathymetric Survey (dam site, river channel, infrastructure) and limited survey of Community Lakes for the purpose of H&H impacts analysis;
2. Wetland Resource Delineation, which may include the historic power canal;
3. Utilities and Infrastructure Survey;
4. Supplemental Sediment Sampling and Analysis according to a sampling plan developed in coordination with CT DEEP;
5. Geotechnical Investigation;
6. Vegetative/Benthic/Biological Characterization; and,
7. Construction Access Considerations.

Task 4 Deliverables:

a) Base map(s) of existing conditions relevant to the removal of Wallace Dam; and
b) Findings synthesized in a Field Assessment Summary Memo for review by the Project Team.

Anticipated timeframe: Q1 2027

Task 5: Historic Evaluation & Cultural Resources

The Selected Applicant shall prepare a Historic Evaluation report describing the Project site's association with any important historic people, trends, events, or engineering/design, and consider those associations relative to the dam's current integrity (physical state, setting, or other factors). The Evaluation will be used by the CT State Historic Preservation Office (SHPO) to determine if the site is eligible for listing on the National Register of Historic Places. The Evaluation shall follow guidance from relevant regulations (36 CFR 60) and bulletins from the National Register unit of the National Park Service. Additionally, the Selected Applicant will synthesize responses from the relevant Tribal Historic Preservation Offices (THPO) and assist in further coordination as necessary. SHPO and THPO determinations will be used to develop a Project design/construction Guidance Summary Memo that will help protect, document, and/or highlight historic and cultural resources while also meeting Project goals for ecosystem restoration. *NOTE:* Task 5 may overlap with activities described in Tasks 3 and 4.

Task 5 Deliverables

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a) Historic Evaluation report completed by a qualified expert, according to relevant guidelines, and submitted for review CT State Historic Preservation Office (SHPO) of eligibility for listing on the National Register of Historic Places.
b) Based on SHPO determination and Tribal cultural offices' feedback, develop Project design/construction Guidance Summary Memo for review by the Project Team.

Anticipated timeframe: Q1 2027 – Q2 2027

Task 6: Hydrologic & Hydraulic (H&H) Modeling

The Selected Applicant will develop an H&H model necessary to support the Concept Designs (Task 7) and subsequent Engineering Design Plans (Tasks 8-10) for removal of Wallace Dam. The model will describe and quantify (under existing and proposed conditions, at all probable design flows, including fish passage flows) water surface elevation, velocity and scour, bridge scour analysis, aquatic organism passage, bank/channel/infrastructure stability, connectivity to Community Lakes and probable water surface elevation change, existing function of the historic power canal, probable impacts to regulated resources site-wide (including the historic power canal, Community Lakes, dam site, and channel), and any other factors identified by the Applicant. Applicants shall recommend the type of modeling and the list of expected analyses that would be relevant to the Project. Modeling shall be described in an H&H Modeling Summary Memo to inform the Project Team of modeling methods and results used in the design process.

NOTE: infrastructure managers (CT DOT and Wallingford Engineering) will likely review modeling related to the upstream and downstream bridges.

Task 6 Deliverables:

a) Describe the data collected, modeling methodology, model inputs, and results in a H&H Model Summary Memo for review by the Project Team.

Anticipated timeframe: Q1 2027 – Q2 2027

Task 7: Concept Designs & Review

Results from Task 3:, and 6 shall be used, alongside input from STS and the Project Team, to develop concept-level design options for the various design elements included in the Project. Project design elements are expected to include, but are not limited to:

1. Full, or partial-width, removal of Wallace Dam;
2. Sediment management approach;
3. Riparian buffer, stream bank, and channel restoration for stability and habitat value, as needed;
4. Scour protection for infrastructure, such as upstream/downstream bridges and utilities, as needed;
5. Connectivity and habitat value maintenance/enhancement at Community Lakes and/or historic power canal; and
6. A wheelchair-accessible fishing ramp built upon the existing Denil fishway structure.

The purpose of this Task is for the Project Team and the Selected Applicant to discuss options for the various dam removal and site restoration design elements, and decide which options to advance to

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further design and permitting (Tasks 8-11). Visuals and descriptions developed for this Task will be to facilitate understanding and discussion.

Task 7 Deliverables:

a) Concept-level visuals of Project design element options.
b) Concept-level descriptions of Project design element options.
c) Attend a meeting with the Project Team to discuss Project design element options, and prepare summary notes;

Anticipated timeframe: Q2 2027

Task 8: Preliminary Engineering Design Plans ("30% Designs")

The 30% Designs, based Tasks 3-7, shall determine the substantial elements of the Project design. The Selected Applicant shall present a draft 30% Designs and Basis of Design Report ("BOD") to the Project Team for comment, and subsequently incorporate the Project Team's comments into a final draft. The BOD shall include Summaries Memos from prior tasks, Sediment Management Plan, a draft construction sequence and cost estimate, and identify data gaps to determine if additional information is needed. The final draft of the 30% Designs will be submitted to regulators in the pre-permitting consultation.

Task 8 Deliverables:

a) Draft and final Preliminary Engineering Design Plans ("30% Design") for review.
b) Draft and final Basis of Design Report ("30% BOD") that explains the data and analyses guiding the engineering design, including information in the Summary Memos from prior tasks, any remaining data gaps, draft construction sequence, and draft construction cost estimate;
d) Submission of 30% Design and 30% BOD to regulators for pre-permitting consultation (see Task 11) for review.
e) Attend a public meeting to present final 30% Designs, gather comments and feedback from attendees, and prepare summary notes.
f) Attend a Town Council meeting to present final 30% Designs, gather comments and feedback from Council, and prepare summary notes.

Anticipated timeframe: Q2 2027

Task 9: Interim Engineering Design Plans ("60% Designs")

The 60% Designs shall further develop and refine the substantial elements of the Project design, incorporating feedback received from the public meeting, and regulators during the pre-permitting consultation. The Selected Applicant shall present the 60% Designs and Basis of Design Memo ("BOD") to the Project Team in draft form for comment, and subsequently incorporate the Project Team' comments into a final draft. The final draft of the 60% Designs will be submitted to infrastructure managers (CT DOT and Wallingford Engineering, as necessary) for review.

Task 9 Deliverables:

a) Draft and final Preliminary Engineering Design ("60% Design").
b) Draft and final Basis of Design Memo ("60% BOD") that explains the data and analyses guiding the engineering design, Summary Memos from prior tasks, draft construction sequence, and draft construction cost estimate.

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c) Submission of 60% Design and 60% BOD to infrastructure managers (CT DOT and Wallingford Engineering, as necessary) for review (see Task 11).

Anticipated timeframe: Q3 2027

Task 10: Permit-Ready Engineering Design Plans ("90% Designs")

The 90% Designs shall further develop and refine the Project design, incorporating feedback received from regulators and infrastructure managers. The Selected Applicant shall present the 90% Designs and Basis of Design Memo ("BOD") to the Project Team in draft form for comment, and subsequently incorporate the Project Partners' comments into a final draft. The final draft of the 90% Designs will be presented to the public, and submitted with permit applications for removal of Wallace Dam.

Task 10 Deliverables:

a) Draft and final Permit-Ready Engineering Design Plans ("90% Designs") for review.
b) Draft and final Permit-Ready Basis of Design Memo ("90% Designs") explains the data and analyses guiding the engineering design, Summary Memos from prior tasks, draft construction sequence, and draft cost estimate for review.
c) Submission of 90% Designs and 90% BOD with all permit applications necessary for removal of Wallace Dam (see Task 11) for review.
d) Attend a public meeting to present final 90% Designs, and prepare summary notes.
e) Attend a Town Council meeting to present final 90% Designs, and prepare summary notes.

Anticipated timeframe: Q4 2027

Task 11: Permitting

The Selected Applicant shall work closely with regulators during the development of Project design plans. Collaboration with regulators shall include, but not be limited to; initiation of pre-permitting via CT DEEP's "concierge" service; determination of all permits or consultations needed, pre-permitting consultation meeting(s), site visit, and submission of 30% Designs and 30% BOD; regular communication with regulators, as needed, during the Project period; and preparation and submission of permits for the removal of Wallace Dam with 90% Designs and 90% BOD. Pre-permitting consultation will determine the required permits, but the following permits and regulatory reviews are expected at minimum:

1. CT DEEP Office of Dam Safety (GP 16 or Individual Permit)
2. United States Army Corps of Engineers CWA Section 404 (GP 10/Nationwide Permit)
3. CT DEEP Land and Water Resources Division (401 WQC)
4. CT DEEP (Natural Diversity Database review)
5. Town of Wallingford (Erosion & Sediment Control review)
6. Infrastructure managers, such as CT DOT and Wallingford Engineering (if required)

Task 11 Deliverables:

a) Initiate pre-permitting with CT DEEP's "concierge" service at Task 7 phase, or earlier.
b) Conduct pre-permitting consultation if required by CTDEEP, which may include conference calls, site visit, and submission of final 30% Designs and final 30% BOD, and prepare summary notes.
c) Design plan approval from infrastructure managers (CT DOT and Wallingford Engineering, as necessary).

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d) Submission of all required permits and plans.

Anticipated timeframe for pre-permit consultation: Q2 2027
Anticipated timeframe for permit submission: Q4 2027

Task 12: Final Bidding and Construction Plans

The Selected Applicant will incorporate feedback from regulators into Final Project design plans to be used for construction bidding and construction implementation.

Task 12 Deliverables:

a) Final Bidding and Construction Plans.

Anticipated timeframe for Final Bidding and Construction Plans: 2 months following issue of permits.

Task 13: Front-End and Technical Specifications

The Selected Applicant will prepare Front-End and Technical Specifications to be used for construction bidding and construction implementation.

Task 13 Deliverables:

a) Front-End Specifications.
b) Technical Specifications.

Anticipated timeframe for Front-End and Technical Specifications: 2 months following issue of permits.

Task 14: Construction Contractor Bidding Support

The Selected Applicant will assist in releasing the Request for Bids, co-lead a site walk with prospective bidders, provide written answers to bidders' questions, written review of bid submissions, and written bidder selection recommendation.

Task 14 Deliverables:

a) Itemized Bid Sheet.
b) Request for Bids release support.
c) Bidders' site walk attendance and summary notes.
d) Written answers to bidders' questions.
e) Written review of bid submissions.
f) Written bidder selection recommendation.

Anticipated timeframe for Construction Bidding Support: 3-4 months following issue of permits.

Task 15: Construction Oversight (Add Alternate Scope Item)

The Selected Applicant will provide in-office and on-site support to ensure the successful implementation of Wallace Dam Removal according to the design plans, specifications, and permit conditions. This will include coordinating with the Construction Contractor and Project Partners; leading and summarizing kickoff and weekly progress meetings during construction; inspection of the work at regular intervals and key milestones, and preparing field reports; directing the Construction Contractor

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to correct deviations from the design plans, specifications, or permit conditions; review Construction Contractor invoices and provide written recommendations for payment; review change orders and provide written recommendations; and oversee project closeout. Since it is premature to provide a cost estimate for construction oversight, please only provide hourly rates for the applicable staff that would complete this work in 2028-2029.

Task 15 Deliverables:

a) Meeting agendas and summaries.
b) Field reports.
c) Written recommendations for payment.
d) Summary of change orders and recommendations.
e) Summary of construction closeout.

Anticipated timeframe for Construction Oversight: first construction season following completion of Tasks 12-14.

Note: A complete cost estimate is not required for this Task in this proposal. Please provide hourly rates staff for completing these deliverables.

3.0 INSTRUCTIONS FOR APPLICATION SUBMISSION

3.1 Proposal Evaluation and Selection Process:

STS will evaluate Applicants' proposals wholistically based on the best perceived value. STS will evaluate the following criteria:

1. The Applicants' demonstrated understanding of the Project goals through the submitted Project Understanding.
2. The Applicants' demonstrated experience and technical competence of their assigned personnel. STS shall review the Applicants' references and examples of prior projects as listed in their proposals. Applicant resumes and example projects should demonstrate experience and success with the following:
    i. Dam Removal Design in Highly-Developed Settings;
    ii. Fluvial Geomorphology and Sediment Management;
    iii. Hydrologic & Hydraulic (H&H) Modeling in Rivers;
    iv. Riverine Ecological Restoration;
    v. Federal, State, and Local Environmental Permitting in Connecticut;
    vi. Quality Assurance Project Plan ("QAPP") preparation for the US Environmental Protection Agency ("US EPA"); and
    vii. In-water Construction Management/Oversight.
3. The Applicants' capability to perform the work within the described schedule.
4. Clarity, organization, and effective presentation of submitted materials.
5. Proposal fee.
6. Agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program, contained in 40 CFR Part 33, regarding Minority-Owned Business Entities (MBEs) and Women Owned Business Entities (WBEs) for procurement, as applicable.

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3.2 Proposal Submission Requirements:

Proposals must be submitted electronically to ecoresto_bids@savethesound.org prior to 5PM on August 14, 2026. Include "WALLACE" in the subject line.

The proposal should include the following:

1. **Project Understanding**: An explanation of the Applicant's understanding of the Project, its approach to the work, the key issues to resolve and the level of detail that will be provided.
2. **Scope of Services**: A concise and complete description of the work to be performed and deliverables of the tasks listed above. Explain any deviations from the listed tasks.
3. **Qualifications and Examples**: A list of personnel who will be assigned to the Project, including one-page resumes for key professionals, and one-page descriptions of 3-5 relevant project examples completed by the Applicant. For each project example, please include a reference (which STS reserves the right to contact).
4. **Budget**: A fee for the services described in the scope of services including proposed costs per task of the services being provided, proposed staff, staff hourly rates, and hours assigned to task, and the deliverables that will be provided for each task/subtask.
5. **Schedule:** Provide a schedule (by task) for completion of Tasks 1-11 by December 2027: this is the grant period of performance for these Tasks 1-11, though there is possibility for extension. Indicate if your team cannot meet that timeline. Tasks 12-15 are expected to proceed following issue of permits.
6. **Certifications:** Evidence of Applicant's authority and qualification to do business in Connecticut, and state contractor and certified engineer license numbers, as applicable.
7. **Proof of Insurance**: Proof of insurance as described below and in the STS Design Services Agreement ("STS Standard Contract").
8. **Contract Acceptance/Exceptions**: Indicate whether Applicant agrees to sign the STS Standard Contract upon award of the Project. If exceptions/modifications to the STS Standard Contract are necessary before signing the STS Standard Contract, please describe them in the proposal.

The proposal should also include a transmittal letter signed by the appropriate officer of the Applicant offering the qualifications and certifying that the proposal will remain in effect for 120 days after the due date, as well as proof of adequate insurance. We have not included a page limit but request that the respondents attempt to keep the proposals short and clear, to reduce the review time needed.

3.3 Mandatory Pre-Bid Meeting:

Location: Harry O. Haakonsen Fishway, at the NE corner of River Road and Quinnipiac Street, Wallingford, CT 06492 (41.458704, -72.835690).
Parking: Parking is available at the Fishway, and nearby at Wallingford Dog Park, 355 Quinnipiac Street, Wallingford, CT 06492 (41.144408, -73.233043).
Time and Date: 1 PM on July 30, 2026
Details: All Applicants must attend the pre-bid meeting. STS staff will answer questions on site, or following the meeting via email, as necessary. It is recommended that Applicants visit the upstream and downstream extents of the potential Project area (such as Community Lakes, historic power canal, and bridges) independently, before or after the meeting, as STS will not lead a walking tour of these locations.

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RSVP: Please RSVP to the pre-bid meeting via email to ecoresto_bids@savethesound.org. Include "WALLACE" in the subject line.

3.4 Anticipated Proposal Timeline:

RFP Issued: July 7, 2026
Mandatory Pre-Bid meeting: 1 PM on July 30, 2026
Questions due*: 5PM Aug 4, 2026
Response to questions: 5PM August 7, 2026
Proposal due: 5PM August 14, 2026
Contracting with Selected Applicant: September 8, 2026

*Questions regarding this RFP must be submitted via email to ecoresto_bids@savethesound.org. Include "WALLACE" in the subject line.

4.0 OTHER REQUIREMENTS:

4.1 Property
Applicants are advised that any and all materials submitted in response to this RFP shall become the property of STS.

4.2 Incurred Costs
This RFP does not commit STS to award a contract or to pay any costs incurred during the preparation of the proposal. STS reserves the right to reject any or all proposals. STS also reserves the right to selectively contract or self-perform specific tasks within the scope of work if such modification is an asset to Project timeline or budget.

4.3 Contract/ Agreement
Attached, please find the Design Services Agreement that the firm that is awarded this contract shall be expected to sign ("STS's Standard Contract"). **In the proposal, applicants must indicate acceptance of the STS Standard Contract terms, or describe necessary exceptions/modifications.**

4.4 Insurance
STS shall require the Selected Applicant to provide and maintain minimum insurance coverages as stipulated in the attached STS Standard Contract that includes Workers Compensation, General Liability and Property Damage, and Automotive Liability. The Consultant(s) and subcontractors shall carry workman's compensation insurance. **Proof of adequate insurance must be included in the proposal.**

4.5 Personnel
The Selected Applicant shall provide the professional services identified in this Scope of Services and requested by STS. The proposal must identify the primary staff who will be responsible for conducting the work as listed in this scope of services and include a copy of each primary staff member's resume. STS requests that a senior experienced person be the primary representative for the Selected Applicant.

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4.6 Acceptance or Rejection by STS

STS reserves the right to accept or reject any or all responses submitted for consideration, to waive any informalities and/or technicalities, or to negotiate separately in any manner necessary to serve the best interests of STS. Applicants whose responses are not accepted shall be notified in writing.

4.7 Amending or Canceling RFP

STS reserves the right to amend or cancel this RFP, prior to the due date and time, if it is deemed to be in its best interest to do so.

4.8 Affirmative Action

STS is an equal opportunity employer and requires an affirmative action policy from all consultants as a condition of doing business with STS. By responding to this STS, all consultants agree to fully comply with Federal Order 11246.

4.9 Minority-owned Business Enterprise (MBE)/ Woman-owned Business Enterprise (WBE)/ Small Business Enterprise (SBE)

It is the policy of STS to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit a proposal and selection will be based on and conditioned upon satisfying the requirements described in this RFP and Scope of Work. These requirements apply to all proposers, including those who qualify as an MBE, WBE or SBE. Contracts awarded under this RFP are encouraged to meet state and regional MBE, WBE or SBE goals.

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